

# VILLAS OF SPANISH SPRINGS ARCHITECTURAL REVIEW BOARD APPLICATION

Please complete the application form and forward it, with the requested information, to: [bgonzalez@sentrymgt.com](mailto:bgonzalez@sentrymgt.com) for processing. Please do not commence work until you receive approval for your application from the Architectural Review Committee.

Association Name \_\_\_\_\_ Date of Application \_\_\_\_\_

Applicant's Name \_\_\_\_\_ Phone Number \_\_\_\_\_

Property Address \_\_\_\_\_

Application For:     Landscape Installation     Non-Landscape Installation  
 Other \_\_\_\_\_

Please provide a description of what changes will be made. Applications must include lot surveys, site plans, diagrams, color chips, material specifications, sample products, photographs, and any information which will adequately describe the finished project. All landscaping plans must include the size, number, and type of plants to be approved.

**Failure to provide complete information will delay the approval process.**

**NOTE:** It is the property owner's responsibility to ensure that all requests conform to applicable zoning and building regulations and that approved projects are properly permitted in accordance with city, state, and municipal requirements.

**ATTACHMENTS SUBMITTED BY THE PROPERTY OWNER**

- \_\_\_\_\_ A written description of the project
- \_\_\_\_\_ Lot survey showing the location of addition or installation, if applicable
- \_\_\_\_\_ Specifications (e.g. copies of plans indicating dimensions, material, colors, etc.)
- \_\_\_\_\_ Contractors license number
- \_\_\_\_\_ Other (e.g. pictures, brochures, etc.)

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**THIS SECTION TO BE COMPLETED BY ARCHITECTURAL REVIEW BOARD**

Request Recd \_\_\_/\_\_\_/\_\_\_    Date Approved \_\_\_/\_\_\_/\_\_\_    Date Denied \_\_\_/\_\_\_/\_\_\_

NOTES/COMMENTS: \_\_\_\_\_

Sentry Management, Inc.  
1928 Salk Ave.  
Tavares, FL 32778  
(352) 343-5706  
fax 343-5123

By: \_\_\_\_\_  
Architectural Review Board