



# Villas of Spanish Springs Condominium

3/4/2015

## Landscaping Committee 2015:

Timothy McTighe: (440) 785-9154

Jack McGroarty: (973) 715-7322

Bob McCulloch: (571) 201-6978

### Memorandum to Unit Owners

Please take note the Board has established a policy for Unit Owners that wish to alter some of the landscaping around their individual unit within the following guidelines.

Mulch coverings: Approved material is straw, red river rock, or red pine bark.

The Association material of choice is pine straw and that will be replenished by our landscaping company in April. If individual unit owners wish to opt out of the straw they may as long as they chose either red bark or red river stone as approved by the Board. The cost of the change of the material is the responsibility of the individual unit owner.

The following process is in place and must be followed prior to making any changes:

1. The landscaping Committee Members are willing to assist with any question as to the policy and procedure.
2. Contact Amelia at ValleyCrest landscaping (352) 615-2999 to review your plans for any landscaping modifications. ValleyCrest will guide you in your selection of plants and mulch material. Remember all must stay within overall guidelines established by the Board. ValleyCrest must be part of this planning and approval process.
3. Cost of modifications are the responsibility of the unit owner.
4. Once you and ValleyCrest have developed your plan a modification application must be submitted with a material list and sketch to the Building and Landscaping Committees. The Committees will review to ensure it is within the overall guidelines and make a recommendation to the Board for final approval.